Curriculum and Standards Policy and Scrutiny Committee Terms of Reference

Document Control

Version Number	3.0
Applicable to:	Meridian Trust and all Trust schools
Committee:	Curriculum & Standards Policy & Scrutiny Committee
Approved by:	Trust Board
Date approved:	12/10/2026
Review Cycle:	Annually
Date of Next Review:	October 2027

Executive Summary

- The Curriculum and Standards Policy and Scrutiny Committee is responsible for the strategic approval and monitoring of educational Standards and the curriculum across the Trust.
- The Committee will consist of 4 Trustees (one of whom will be appointed Chair by the trust board), and 4 co-opted members who bring expertise and/or represent the views of local governance.
- The Committee will meet four times a year to review the status of Academies in the trust through the Academy on a Page Evaluations for Primary, Secondary and Special schools, approve attainment and progress targets, monitor progress towards these targets and set the strategic direction of the Curriculum Statement(s) of Principles.
- The Committee will identify academies that require an Individual Academy Priority Improvement Plans (IAPIPS) and monitor these.
- The full committee or a task and finish sub-committee will meet more frequently if any specific educational issues are identified that need more regular review and challenge.
- Monitor and ensure planning for Ofsted inspections (and MAT evaluations)
- Review the capacity of Subject Directors and the Trust's School improvement capacity.

Outline Agenda

Month	Headline Agenda Items
September	Review Secondary Outcomes from the Summer Receive updates on Primary Outcomes Review APEs from previous year and determine need for IAPIPS
November *Link Report 1 Due 2 weeks before*	Review and Approve Curriculum Plan(s) / Principles, Teaching and Learning Policies and implementation /impact of these Approve Targets Review Careers and Destinations information Trustee Link Visits – Exception Reporting
January	Review APEs from Autumn Term Review Development / Improvement Plan progress Review Quality Assurance Feedback Review Progress data from Mocks / other progress tests Review Attendance information and actions from Autumn Term Review trust SI capacity and proposals for dev.
March	Review KS4 and KS2 Predictions based on December and February Assessments Review Wider primary outcomes projections and impact Review APEs and any relevant development / Improvement plan Progress
July *Link Report 2 Due 2 weeks before*	**Items in C&S Pre-meeting 4:30-5:30pm:** Review ToR and set timings and outline agendas for following year. Review APEs from the year and determine need for IAPIPS as well as any impact from development / improvement plans Trustee Link Visits – Exception Reporting

	Items in Full Trust Meeting 5:30-6pm: Review Attendance information and actions for YTD up to Summer Half-Term Review KS2 Initial outcomes as well as Phonics, GLD and MTC provisional outcomes

Terms of Reference & Standing Orders

1. Membership

1.1 The Curriculum and Standards Committee is responsible for the strategic approval and monitoring of Curriculum and Educational Standards across the Trust.

1.2 The Curriculum and Standards Committee shall consist of the following:

- 4 Trustees
- 4 voting non-trustee members
- Up to 4 non-voting members (for skills/ succession planning)
- The committee will be serviced by the CEO, DCEO, EDSEND and the Executive Principal with responsibility for Secondary Achievement.

1.3 Other Trust staff, including Executive Principals and Curriculum Directors, may attend meetings and contribute to discussions on matters under consideration by invitation.

1.4 All sub-committees must include at least one trustee (as chair) and up to 4 additional voting members to provide the required skills and representation of local governance.

2. Quorum

2.1 The quorum at the C&S Committee shall be at least two Trustees (not including the CEO)

2.2 The quorum at an advisory committee shall be a trustee, an additional member and an appropriate member of the executive designated by the CEO

3. Meetings

3.1 The Committee shall meet at least four times a year, or more frequently as may be required from time to time.

3.2 The Committee shall determine the best way to organise advisory committees to ensure robust support and challenge in the various phases of education delivered by the Trust.

3.3 Each summer term the Committee shall review the dates of future meetings to ensure that a schedule exists for the next academic year and establish the planned use of sub-committees for the year ahead

4. Chair

4.1 The Chair of the Committee shall be a Trustee appointed by the board

4.2 The Chairs of the Advisory Committees shall be determined by the C&S Committee

5. Standing Orders

5.1 The agenda for the meeting shall be distributed to all committee members at least seven days before the meeting.

5.2 Actions from all meetings and advisory committees will be noted. Draft actions shall be circulated as soon as possible after the meeting.

5.3 The Governance Leader shall ensure appropriate administrative support to minute the meeting and produce actions.

6. Terms of reference

a) Recommend for board approval the following statutory policies: • SEND • Children With Health Needs who Cannot Attend School • Statement of Behaviour Principles • Careers Guidance: details of careers programme and a provider access statement b) Monitor Special Academy Curriculum Structures and ensure they are meeting the Trust Curriculum statement of principles (Special), identifying any divergence. c) Consider special school academy link trustee reports d) Review capacity to support SEND and vulnerable students across the Trust	Policies and Procedures responsible for on this committee: • Assessment and reporting Policy • Curriculum Statement of Principles • Trust Teaching and Learning Policy

e) Approve the Trust Achievement Targets for the End of KS4 and KS5. f) Approve Individual academy achievement targets based on national and Trust expected outcomes at the end of KS4 and KS5. g) Approve and ensure that the Trust Curriculum Statement of Principles (Secondary) reflect national statutory requirements and meet the needs of every student. h) Monitor and challenge the progress of Secondary Academies in the Trust towards their agreed targets to ensure that there is effective monitoring, intervention and support. i) Monitor the progress of any individual secondary Academies Priority Improvement plans. j) Establish, Review and Approve the Secondary Academy on a Page Evaluations and monitor any actions for improvement. k) Monitor individual Secondary Academy Curriculum Structures and ensure they are meeting the Trust Curriculum statement of principles, identifying any divergence. l) Consider secondary academy link trustee reports m) Review Trust secondary SI capacity and impact	Other information to be regularly reviewed: • Secondary Performance Targets • Individual Secondary Academy Performance Targets • Secondary Attainment and Achievement • Individual Secondary Academy Attainment and Achievement • Academy Priority Improvement Plans • Individual Academy Curriculum Procedures and Structures • Academies on a Page Evaluation • Academy and champion link trustee reports

n) Approve the Trust Achievement Targets for EYFS, Phonics, KS1 and KS2 o) Approve Individual academy achievement targets based on national and Trust expected outcomes at the end of KS4 and KS5. p) Approve and ensure that the Trust Curriculum Statement of Principles (Primary) reflect national statutory requirements and meet the needs of every student. q) Monitor and challenge the progress of Primary Academies in the Trust towards their agreed targets to ensure that there is effective monitoring, intervention and support. r) Monitor the progress of any individual Academies Priority Improvement plans. s) Review and Approve the Academy on a Page Evaluations and monitor any actions for improvement. t) Monitor individual Academy Curriculum Structures and ensure they are meeting the Trust Curriculum statement of principles, identifying any divergence. u) Consider primary academy link trustee reports. v) Review Trust primary SI capacity and impact.	Other information to be regularly reviewed: • Primary Performance Targets • Individual Primary Academy Performance Targets • Primary Attainment and Achievement • Individual Primary Academy Attainment and Achievement • Academy Priority Improvement Plans • Individual Academy Curriculum Procedures and Structures • Primary Academies on a Page Evaluation • Primary Academy and champion link trustee reports

w) Approve Trust and Individual Academy Attendance targets and benchmarks x) Monitor and challenge the progress academies and the Trust are making with the Attendance of students	Other information to be regularly reviewed: • Attendance data for individual academies and the Trust, including for key groups such as FSM E6 students